



Canadian Livestock Records Corporation

2023 Annual General Meeting Minutes

The one hundred and eighteenth Annual Meeting of Canadian Livestock Records Corporation was held by Zoom Video Conference, Hosted from Toronto, Ontario on April 15, 2023.

1. Call to order

As Chair, Dave Vandebroek called the meeting to order at 1:03 p.m.
Brian Sullivan confirmed the meeting was being recorded.

2. Identification of Representatives and Special Guests

Dave Vandebroek welcomed all in attendance and each one introduced themselves. There were 22 representatives in attendance from 16 member associations. Dave noted that David Trus has officially retired from Agriculture and Agri-Food Canada (AAFC) and thanked him for all of the work he has done over the past decades. He introduced Courtney McMorris who is the successor to David as AAFC's Animal Registration Officer. Courtney worked with David during the past year prior to his retirement.

Representatives in attendance:

Canadian Bison Association: **Carl Flis**
Canadian Blonde d'Aquitaine Association: **Dave Kamelchuk**
Canadian Dexter Cattle Association: **Shelley Work**
Canadian Donkey & Mule Association: **Kim Baerg**
Canadian Fjord Horse Association: **Dana McFaull**
Canadian Goat Society: **Sandy Howell (CLRC Director)**
Canadian Haflinger Association: **Gillian Allan**
Canadian Hays Converter: **Gib Drury (CLRC Director)**
Canadian Highland Cattle Society: **Chad Anderson, Paul Thibodeau**
Canadian Meat Goat Association: **Jasmin Bautz (CLRC Director)**
Canadian Morgan Horse Association: **Nancy Kavanagh, Candas Rolls**
Canadian Percheron Association: **Kathy Ackles**
Canadian Sheep Breeders Association: **Kim McDougall (CLRC Director), Keith Todd, Bruce Sinclair**
Canadian Sport Horse Association: **Michael Ward, Lu Lancaster**
Canadian Swine Breeders Association: **Elwood Quinn**
Welsh Pony and Cob Society of Canada: **Annie Demers, Peter Dagenais**

Also present: Courtney McMorris (Animal Registration Officer AAFC), Brian Sullivan (General Manager), Brianna Sullivan (Assistant General Manager), Dave Vandebroek (CLRC Chair), Glen Parker (CLRC Director), Mary Cork (Welsh Pony and Cob Society of Canada), Ron Black

3. Approval of Agenda

Dave Vandebroek called for additions to the Agenda. With no additions, Dave called for approval of the Agenda.

Motion: Moved by Gib Drury, seconded by Kathy Ackles to approve the agenda as presented. Carried.

4. Moment of Reflection

Dave Vandebroek called for a moment of silence in reflection of breeders who passed away during the past year. He also recognized Jim Washer, who passed away this January after fighting a battle with cancer. Jim was the General Manager of CLRC from 2012 to 2022.

5. Chair's Address

Dave read through his report. He also commented on the joint meeting between the CLRC and CCSI boards to look at on-going and potential further collaborations.

6. Minutes of the last Annual Meeting

Dave Vandenbroek stated that the minutes of the Annual Meeting held April 23rd, 2022 had been circulated.

Motion: Moved by Dana McFaul, seconded by Elwood Quinn, that the minutes of the Canadian Livestock Records Corporation Annual Meeting held April 23, 2022 be accepted as presented. Carried.

7. Business arising from the last Minutes

There was no business arising from the minutes.

8. General Manager's Report

Brian read through his report.

9. Auditor's Report and Financial Statements

Brian reviewed the Audited Financial Statements as prepared by Kelly Huibers McNeely Professional Corporation and included in the annual report. The Auditor's opinion is that these financial statements present fairly, in all material respects, the financial position of the Corporation as at December 31, 2022, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Paul Thibodeau asked why the budget item for Special Computer Services was down in 2022 and budgeted for the higher amount in 2023. Brian explained that the challenging circumstances with the computer systems and computer staff turn-over didn't allow for CLRC to answer requests from associations. This is where that revenue item is coming from. With the computer systems now stable and with support from CCSI's computer staff, we are in a much better position to address these requests going forward.

Peter Dagenais asked to elaborate on areas for improvements. Brian noted mailing, postage costs and reducing time required by registrars are where we can achieve savings. Ways to save time include increased automation of some tasks, building better connections with DNA labs for data exchange, improvements to the online registration system to make it friendlier and to detect potential problems (such as missing or incorrect data). Gib added that the collaboration with CCSI also brings potential savings, for example by sharing office space and related expenses.

Paul Thibodeau asked about receiving work back by email. Brian noted that yes, this would be one of the main areas.

Motion: Moved by Gib Drury, seconded by Dana McFaul, that the Auditor's Report and Financial Statements for 2022 be accepted as presented. Carried.

10. Appointment of Auditors

Motion: Moved by Glen Parker, seconded by Elwood Quinn, that Kelly Huibers McNeely Professional Corporation be appointed as Auditors for the year ending December 31st, 2023. Carried.

11. Election of Directors

Dave Vandenbroek explained that three directors are to be elected for a two-year term. He presented the slate of nominations for the Board including: Gib Drury and Elwood Quinn, and called three times for any additional nominations. There were none, and so the two nominees were declared elected, and congratulated. Dave noted that there is a vacancy, so if anyone would be interested in filling that vacancy, they can contact Brian.

12. New Business

No new business.

13. Adjournment

Motion: Moved by Glen Parker that the 2023 Annual Meeting be adjourned at 2:22 pm.