

Canadian Livestock Records Corporation

2024 Annual General Meeting Minutes

The one hundred and nineteenth Annual Meeting of Canadian Livestock Records Corporation was held by Zoom Video Conference, Hosted from Ottawa, Ontario on April 27, 2024.

1. Call to order

As Chair, Sandy Howell called the meeting to order at 1:05 p.m.

Brian Sullivan confirmed the meeting was being recorded.

2. Identification of Representatives and Special Guests

Sandy Howell welcomed all in attendance and each one introduced themselves. There were 18 of 22 appointed representatives in attendance from 13 of 16 member associations that appointed representatives. This meets the quorum requirement of one third of the number of individuals, duly appointed or elected as representatives of the members.

Representatives in attendance:

Canadian Donkey & Mule Association: **Kim Baerg**
Canadian Goat Society: **Sandy Howell (CLRC Director), Callum McLeod**
Canadian Hays Converter: **Gib Drury (CLRC Director)**
Canadian Highland Cattle Society: **Paul Thibodeau, Michelle Sulz**
Canadian Icelandic Horse Federation: **JoAnne Chalmers (CLRC Director)**
North American Lincoln Red Association: **Scott McClinchey**
Canadian Meat Goat Association: **Jasmin Bautz (CLRC Director)**
Canadian Morgan Horse Association: **Candas Rolls**
Canadian Percheron Association: **Kathy Ackles**
Canadian Sheep Breeders Association: **Kim McDougall (CLRC Director),**
Bernadette Nikkel, Sarah Lewis
Canadian Sport Horse Association: **Michael Ward**
Canadian Swine Breeders Association: **Elwood Quinn (CLRC Director)**
Welsh Pony and Cob Society of Canada: **Mary Cork**

Also present: Jack Oattes (Animal Registration Officer AAFC), Brian Sullivan (General Manager), Brianna Sullivan (Assistant General Manager), Barb Myers (Canadian Belgian Horse Association), Jack Tran (CLRC Programmer)

3. Approval of Agenda

Sandy Howell called for additions to the Agenda. With no additions, Sandy called for approval of the Agenda.

Motion: Moved by Bernadette Nikkol, seconded by Kathy Ackles to approve the agenda as presented. Carried.

4. Moment of Reflection

Sandy Howell called for a moment of silence in reflection of breeders who passed away during the past year.

5. Chair's Address

Sandy read through her report (published in the 2023 Annual Report).

6. Minutes of the last Annual Meeting

Sandy Howell stated that the minutes of the Annual Meeting held April 15th, 2023 had been circulated.

Motion: Moved by Bernadette Nikkol, seconded by Gib Drury, that the minutes of the Canadian Livestock Records Corporation Annual Meeting held April 15, 2023 be accepted as presented. Carried.

7. Business arising from the last Minutes

There was no business arising from the minutes.

8. General Manager's Report

Brian invited Jack Oattes to introduce himself and to refresh the members on the role he fills as the representative from Agriculture and Agri-Food Canada (AAFC). Jack is serving as the Animal Registration Officer while Courtney McMorris is on maternity leave, and represents AAFC on the CLRC Board. He introduced himself and brought greetings from the department and the Minister. He noted the purpose of the Animal Pedigree Act (APA) is to provide a broad legal framework for associations to work within to maintain a strong animal sector in Canada. In his position, they are to assist the breed associations as best they can. Associations are to send their annual reports, financial statements and annual statistics to AAFC (statistics are provided by CLRC for member associations). Their office would like to emphasize that they are there to help associations with by-law amendments. He encourages communication with the Animal Registration Officer at AAFC to review proposed changes as they are drafted (prior to going to the membership) in order to limit any potential roadblocks that may arise when they go for ministerial approval.

Brian read through his report (published in the 2023 Annual Report).

9. Auditor's Report and Financial Statements

Brian reviewed the Audited Financial Statements as prepared by Kelly Huibers McNeely Professional Corporation and included in the annual report. The Auditor's opinion is that these financial statements present fairly, in all material respects, the financial position of the Corporation as at December 31, 2023, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Paul Thibodeau asked for clarification on the CEBA forgiveness of \$20,000. Brian noted it was reported in 2022 so the Net Revenue would have been \$70,000 deficit. Paul pointed out that it is a huge accomplishment to go from a \$70,000 deficit to \$144 surplus.

Michelle Sulz also noted from the Highland Association that they have noticed an improvement in service and turnaround time which is a great accomplishment.

Kim also noted that no increase to the Unit Cost has been helpful to associations over the past two years. Brian noted that it has been good to give the message to our members that we are serious about trying to maintain and potentially reduce costs to associations.

Motion: Moved by Kim McDougall, seconded by Gib Drury, that the Auditor's Report and Financial Statements for 2023 be accepted as presented. Carried.

10. Appointment of Auditors

Motion: Moved by Kathy Ackles, seconded by Paul Thibodeau, that Kelly Huibers McNeely Professional Corporation be appointed as Auditors for the year ending December 31st, 2024. Carried.

11. Election of Directors

Sandy Howell explained that three directors are to be elected for a two-year term. She presented the slate of nominations for the Board including: Kim MacDougall, Jasmin Bautz and Sandy Howell, and called three times for any additional nominations.

Kim MacDougall, seconded by Kathy Ackles to close nominations.

With no new nominations, Kim MacDougall, Jasmin Bautz and Sandy Howell were declared elected for two year terms.

12. New Business

Scott McClinchey asked about online registration and how to get it set up for their association. Brian noted that each association's By-Laws have to allow for it (or at least not prevent it). Then they can reach out to CLRC to ask about having it set up.

13. Adjournment

Motion: Moved by Kim MacDougall that the 2024 Annual Meeting be adjourned at 1:54 pm.