

# **CANADIAN DEXTER CATTLE ASSOCIATION**

## **C O N S T I T U T I O N**

Amended to May 15, 2017

# CANADIAN DEXTER CATTLE ASSOCIATION

Incorporated March 4th, 1986  
Affiliated February 19th, 1987

## AMENDMENTS

Article 19	March 1st, 1988
Articles 3, 9, 19 and 22	December 29th, 1988
Articles 3, 4, 5, 7, 9, 16, 19, 22 & 26	March 21, 1990
Articles 1, 3, 7, 8, 13, 16, 19, 21 & 22	March 4, 1991
Articles 2,3,4,5,6,7,8,9,10,13 15,16,17,18,19,20,21 & 22	December 30, 1991
Article 19	July 2, 1993
Article 19	February 21, 1994
Article 9, 13, 18, 19 & 20	December 15, 1994
Articles 7, 8 & 17	January 2, 1996
Articles 2, 19 & 22	December 16, 1996
Article 7	May 7, 1999
Article 19	January 4, 2000
Article 19	May 21, 2002
Articles 1,2,3,4,5,6,7,8,9,13,14,15,16,17,18,19,20,21 & 22	July 9, 2003
Articles 9, 19, 20 & 21	April 1, 2004
Article 19	July 6, 2006
Articles 7 and 9	July 7, 2009
Article 19	October 13, 2010
Article 19	September 28, 2012
Article 13	January 17, 2014
Article 17	February 2, 2015
Articles 19.2 (f), and (g)	May 15, 2017

# CANADIAN DEXTER CATTLE ASSOCIATION

## CONSTITUTION

### 1.0 NAME

1.1 The name of the association shall be THE CANADIAN DEXTER CATTLE ASSOCIATION

1.2 The Association is incorporated under the ANIMAL PEDIGREE ACT

### 1.3 Definitions

- (a) ADCA: American Dexter Cattle Association
- (b) APA: Animal Pedigree Act
- (c) Association: Canadian Dexter Cattle Association
- (d) breeder: owner of cow at time of service
- (e) CDCA: Canadian Dexter Cattle Association
- (f) CLRC: Canadian Livestock Records Corporation
- (g) DCS: Dexter Cattle Society (England)
- (h) member: a person who is a paid up subscriber in the CDCA, regardless of class
- (i) owner: owner of the cow at the time the calf is born

### 2.0 The OBJECTIVES of the association are:

- (a) To keep a record of purebred Dexter Cattle.
- (b) To register ownership and the transfer of ownership of Dexter Cattle.
- (c) To establish standards for the breeding of Dexter Cattle as dual purpose animals.
- (d) To compile and publish a herd book of Dexter Cattle in Canada by March 1<sup>st</sup> each year.
- (e) To require a practical and effective means of uniquely identifying Canadian Dexter Cattle.
- (f) To establish rules of eligibility for registration of Dexter Cattle.
- (g) To promote and conduct research for the betterment of Dexter Cattle in Canada by Association members and others.
- (h) To collect and disseminate information with respect to breeding, history, development, and marketing of Dexter Cattle.
- (i) To establish and maintain contact with Dexter Cattle associations in other countries.
- (j) Without limiting the generality of the foregoing, to work for the general good and advancement of Dexter Cattle and the breeders and owners thereof.
- (k) To the fulfillment of these objectives, the Association shall have the power and responsibility to make all necessary contracts and agreements, and to make, alter, and repeal regulations, subject to the provisions hereinafter set forth.

### 3.0 MEMBERS

There shall be four classes of members:

- 1.(a) Voting Memberships – these classes shall have one vote per membership.

[1] Standard: shall be those individuals or groups, resident in Canada, who pay the prescribed annual membership fee for this class of membership.

[2] Associate: shall be those individuals or groups, not resident in Canada, who pay the prescribed annual membership fee for this class of membership

1.(b) Non-Voting Memberships: - these classes shall not be entitled to vote.

[1] Junior: shall be those individuals or groups, under 21 years of age, resident in Canada, who pay the prescribed annual membership fee for this class of membership.

[2] Honorary Life: The Board of Directors may appoint Honorary Life Members from time to time. There are no fees payable for this class of membership.

#### 4.0 OBLIGATIONS AND PRIVILEGES OF MEMBERSHIP

- 4.1 Application for membership shall be in writing to the registered address of the Association, and each applicant, on becoming a member, shall be bound by the Constitution and By-laws and any other rules and regulations of the Association that apply to his class of membership.
- 4.2 Group membership:  
(a) Open to any family, trust, company, partnership, club or corporation.  
(b) Group membership applications must specify by name, one nominee to represent the group and who is authorized to exercise rights and receive privileges for his class of membership, on behalf of the group. A nominee may be changed at any time by giving written notice to the registered address of the Association.
- 4.3 The Board of Directors shall have the right to define the terms of eligibility for membership. These terms of eligibility shall form part of Section 4.
- 4.4 All members in good standing shall enjoy all the rights and privileges pertaining to their class of membership.
- 4.5 A member in good standing is any member who has complied with the regulations set forth by the Association, and who is not in arrears of membership or any other fees.
- 4.6 A member in good standing may resign from the Association at any time, providing that written notice is given to the Association or to the Canadian Livestock Records Corporation. Such resignation shall take effect at the end of the then current paid membership year.
- 4.7 No member shall be entitled to any of the rights and privileges of the Association during any year until the annual fee for that year is paid. All transfers and registrations will be done at the non-members rate until membership fees are paid.
- 4.8 All Standard and Associate members are entitled to vote at any General Meeting of the Association, providing their membership fees are not in arrears at the time the official notice was given calling such meeting.
- 4.9 The membership year of the Association shall correspond with the calendar year. All membership fees become due on the first day of January of each year.
- 4.10 Members of all classes of membership shall receive the Association Newsletter, and any other publications and official mailings put out by the Association, from time to time.
- 4.11 Members of all classes of membership shall have the right to register and transfer animals at the prescribed fees for their class, as set in the current Fee Schedule.

- 4.12 Associate members shall not have the right to hold office in this Association.
- 4.13 Membership in the Association is open to all persons, irrespective of in which country they reside, and whether or not they own Dexter cattle, excluding those persons who are suspended or expelled from other CDCA recognized foreign Dexter associations, or from any Canadian livestock/breed associations recognized by the Canadian Ministry of Agriculture.

#### 5.0 SUSPENSION AND EXPULSION OF MEMBERS

- 5.1 (a) Suspended Member: one who has been suspended by the Board of Directors, or who has been placed on probation by the Canadian Livestock Records Corporation.  
(b) Suspension duration shall be specified and be commensurate with the severity of the charges, but shall not exceed five years. At the termination of the suspension period, the member shall be automatically eligible to renew his membership without penalty.
- 5.2 (a) Expelled Member: one who has expelled from the Association by the Board of Directors. An expelled member shall lose all rights and privileges of membership, but may continue to register animals at the current fee set for non-members.  
(b) (i) Expulsion is indefinite. After five years, the expelled member may apply for re-instatement, to be granted at the discretion of the Board.  
(ii) The Board reserves the right to apply conditions to the reinstatement either at the time of expulsion or at the time of application for reinstatement.
- 5.3 The Board of Directors shall have the power to suspend or expel any member who fails to adhere to the requirements for membership and registration and transfer as set out in this Constitution, or any other applicable rules or regulations set by the Association, or whose conduct is, in the opinion of the Board, as expressed by recorded vote, prejudicial to the interests of the Association.
- 5.4 (a) The Board shall hold a Special Board Meeting to consider the suspension or expulsion of a member.  
(b) The Board shall notify the member, in writing at least 45 days before such meeting, of the date, place and time of the Meeting, and shall specify in detail the reasons the member is under consideration for suspension or expulsion. The member shall be entitled to attend and speak in his defense.  
(c) If the outcome of the Special Board Meeting is that the member is suspended or expelled, and the member believes:  
[1] the suspension is not reasonable, or  
[2] the expulsion is not reasonable, or  
[3] in the case of reinstatement, that the conditions, if required, are not reasonable, then he shall have the right to a public hearing within the voting membership.  
(d) The Board shall submit its original charges, and the member shall submit his defense, to a maximum of two pages from each party, to the Corresponding Secretary, who shall undertake to see the submissions are circulated to all current members in good standing of all classes of voting membership. An insert containing the two submissions shall be included in the next Newsletter and all voting members shall be asked to cast a special vote on the issue.  
(e) Any charges by the Board, and any defenses by the member must be supported by hard evidence (documents, witnesses, etc.)  
(f) The result of the vote is final, and dates from the original Board decision date, for  
[1] the duration of the time previously set by the Board, in the case of a suspension, or  
[2] (i) for five years, in the case of an expulsion, or  
(ii) the conditions to be met for reinstatement, as set by the Board.  
[3] (i) Relating to expulsion, if, after five years the Board denies reinstatement, and/or the member still disagrees with either the expulsion or the conditions for reinstatement, should there be any, 5.4(d) and (e) may be repeated, and may include further defense material, not to exceed three pages.
- 5.5 Any person so suspended or expelled shall have no claim against this Association or any interest in the property or assets of the Association.

- 5.6 The Canadian Livestock Records Corporation and the Minister of Agriculture shall be given notification of the expulsion or suspension of any member of this Association.

Similarly, notification of the reinstatement of a member or the Cancellation of Registration Certificate or Registration of Transfer shall be given.

## 6.0 OFFICES

- 6.1 (a) The Head Office of the Association shall be at such place as shall be determined by the Board of Directors. Unless otherwise directed by the Board, it shall be the location of the Association's Corresponding Secretary.

The Articles of Incorporation, the Association's Constitution and by-laws, business records and books of account will be kept at the Head Office of the Association.

- (b) The Office of Registration of membership, pedigrees, and transfers, and such other items as are or may be registered by the Association shall be at the offices of the Canadian Livestock Records Corporation, under the supervision of the Canadian Livestock Records Corporation Board.

## 7.0 OFFICERS

- 7.1 Directors: The affairs of the Association shall be conducted by a Board of six Directors, two of whom shall be elected each year. The term of office for a Director shall commence at the conclusion of the Annual General Meeting at which that Director is declared to be elected and shall terminate at the conclusion of the third Annual General Meeting subsequent to that meeting. Directors shall be eligible for re-election, provided they will not serve more than two consecutive terms without a a break in service, in accordance with Section 9.8 (a) (4).
- 7.2 President: The Directors shall hold a meeting immediately following their election at the conclusion of the Annual General Meeting, and shall elect from among their number a President for the ensuing year. The duties of the President shall be to preside at all meetings of the Association, the Board of Directors, and the Executive Committee, and exercise a general supervision over the affairs of the Association.
- 7.3 Vice-President: The Directors shall hold a meeting immediately following their election at the conclusion of the Annual General Meeting, and shall elect from their number a Vice-President. The duties of the Vice-President shall be to preside at all meetings when the President is not present and perform other duties as required by the Board of Directors.
- 7.4 (a) Recording Secretary: The Board of Directors shall appoint or hire a Recording Secretary, who shall act under the direction of the Directors, and with the approval of the Board of Directors. The duties of the Recording Secretary shall be to attend all meetings of the Association, the Board of Directors, and the Executive Committee, and to keep precise notes of the proceedings of the same, and to enter those in the appropriate minute books. The Recording Secretary may be assigned other duties by the Board of Directors or the Executive Committee.
- (b) Corresponding Secretary: The Board of Directors shall appoint or hire a Corresponding Secretary, who shall act under the direction and with the approval of the Board. The duties of the Corresponding Secretary shall be to receive general correspondence to the Association, respond to or transfer that correspondence to the President, Recording Secretary or committee, and forward inquiries to the appropriate person or committee, make inquiries or answer correspondence as directed by the Board and other duties as assigned by the Board or Executive Committee.
- 7.5 Treasurer: The Board of Directors shall appoint a Treasurer, who shall usually, but not necessarily, be the same person as the Secretary. The duties of the Treasurer shall be to deposit all monies received in a chartered bank, to the credit of the Association, and to pay the same out again, by cheque only, countersigned by the President or such other Director who shall be appointed by the

Board of Directors for that purpose. Where it is applicable, the Treasurer shall deposit all securities held by the Association in a Safety Deposit Box held in the name of the Association. The Treasurer shall keep proper books of account, and shall furnish from time to time, detailed statements of the affairs of the Association, and such other matters as shall be directed by the Board of Directors or the Executive Committee. The Treasurer shall be bonded in such amount as shall be directed by the Board of Directors.

7.6 Registrar: The Registrar of the Association shall be appointed by the Canadian Livestock Records Corporation Record Board.

7.7 Auditor: The Association shall appoint an Auditor or Auditors at each Annual General Meeting. The duty of the Auditor shall be to examine the books of account of the Association, along with related vouchers, and certify the normal accounting statements of receipts and expenditures, and assets and liabilities for the year, for publication and for presentation to the next Annual General Meeting.

7.8 Vacancies: The Board of Directors shall have the power to fill vacancies which may occur through death or resignation or dereliction of duties. Such appointments by the Board shall be from the qualified membership of the Association, and shall be valid until the next Annual General Meeting.

7.9 Delegation of Powers: The Board of Directors may delegate any of its powers to the Executive Committee.

## 8.0 COMMITTEES & REPRESENTATIVES

8.1 Executive Committee: shall be comprised of the President and the Vice-President. A copy of the minutes of any meeting of the Executive Committee shall be forwarded to every director within ten working days of the meeting.

8.2 Special Committees: The Board of Directors may appoint members of the Association to special committees for such purposes as shall be designated. In all cases, one of the Directors shall serve as Chair of the Committee. The actions of any special committee are subject to the approval of the Board of Directors. Any special committee shall have the power to add to its number.

8.3 Pedigree Committee: The Board of Directors and the Registrar shall comprise the Pedigree Committee, with authority to authorize registration of animals and transfer of ownership under the regulations of the Association where signatures or other information are for any reason unobtainable, except in the case of an animal being sold without papers, and the original certificate is in the possession of the CLRC. Refer to Section 21.3(b). No power is conferred upon this committee or upon the Board of Directors to authorize the registration of any animal which does not meet the requirements for registration as set out in this Constitution.

8.4 Canadian Livestock Records Corporation Representative: The Board of Directors shall appoint a representative to the Canadian Livestock Records Corporation at their first meeting after the Annual General Meeting. This appointment shall be for a period of one year, and may be renewed.

8.5 Other Organizations: Where other organizations ask that representatives be appointed by the Association, they shall be appointed by the Annual General Meeting of the Association, or in default, by the Board of Directors.

8.6 Provincial Associations: Members of this Association in good standing may organize Provincial Associations under a Constitution approved by the Board of Directors. The activities of such Association shall be limited to their special Provincial interests, and shall not in any way conflict with the activities of this Association. No more than one Provincial Association may be organized in each province under this Constitution. Members of a Provincial Association must first be members in good standing of this Association.

## 9.0 MEETINGS & ELECTION PROCEDURES

### Meetings

- 9.1 (a) All General Meetings of the Association shall be held at such time and place as decided by the Board of Directors.  
(b) A notice of at least forty-five (45) days sent by circular letter to each of the members' last known address, or by notice published in the Association's official publication shall be deemed sufficient.  
(c) A copy of the notice calling such General Meeting shall be forwarded to the Minister of Agriculture for Canada and to the General Manager, CLRC, in a like manner as to the members of this Association.  
(d) Members may participate in the Annual General Meeting by teleconference, web-cast or other superior communication options as available in the future.
- 9.2 Notice of meetings of the Board of Directors, other than the ones immediately preceding and following the Annual General Meeting, shall be called by the President, or either Secretary. The Directors may be notified by surface mail (minimum of 14 days), telephone or email (minimum of 7 days) prior to the date of the meeting, or minimum of 7 days by any other superior communications options available in the future.
- 9.3 A meeting of the Board of Directors may be held on shorter notice, provided all have given their consent to the meeting being held. A minute of such consent shall be entered in the minutes.
- 9.4 Meetings of the Executive Committee may be held on shorter notice, or without written notice, provided all have given their consent to the meeting being held. A minute of such consent shall be entered in the minutes.
- 9.5 Directors Meetings and/or Executive Meetings may be held by pre-arranged telephone conference except for the Directors meetings held prior to and following the Annual General Meeting.
- 9.6 For the transaction of the business of the Association at an Annual General Meeting or other General Meeting, a quorum shall be seven. At a meeting of the Board of Directors, a quorum shall be four. In the event of a tied vote, the President shall cast an additional vote.

### Elections

- 9.7 Nominations for Directors must be received by the Executive Committee at least sixty days in advance of the Annual General Meeting.
- 9.8 (a) [1] A form for nomination of members for the position of Director will be included with the Newsletter that is circulated at least 75 days in advance of the Annual General Meeting. The Corresponding Secretary will confirm the nominated candidates' willingness to stand for election.  
[2] To be eligible to run, members nominated for the position of Director must have email or ready access to email, or other superior communications options available in the future.  
[3] Nominees shall provide the Corresponding Secretary with a brief resume and their objectives as Directors, if elected.  
[4] Members may be elected to the Board of Directors for two consecutive terms only without a break in service. Following a break in service, they may be elected for another two consecutive terms.
- (b) Ballots containing the names of candidates for the available positions, and their resumes and objectives, will be distributed with the notice calling such meeting. The Ballots must be delivered to the Recording Secretary prior to the commencement of the Annual General Meeting.
- (c) Two members in good standing will be elected from the members present at the Annual General Meeting to act as scrutineers and report the results of the election to the Annual General Meeting.
- (d) In the event of a tie, the names of the tied nominees will be placed in a receptacle and the Chairperson will draw one name.

(e)No validation: Default in supplying or the non-receipt of a ballot and/or a return envelope to any member within the prescribed time, shall not invalidate an election held in the manner provided.

(f)Postal Disruption: In the event of postal disruption, the Board may delay the date of the election and set new dates.

#### 10.0 ORDER OF BUSINESS

The order of business at all Annual and General Meetings should be as follows:

- (a) Identification of members
- (b) Reading minutes of previous meetings.
- (c) Report of Officers, Directors, Committees, and Provincial Associations.
- (d) Correspondence.
- (e) Unfinished business
- (f) Report of voting on amendments if any.
- (g) If Annual Meeting, report of election of Directors.
- (h) New business.
- (i) Adjournment.

The above order, with the exception of (a) Identification of members, may be changed at the pleasure of the meeting assembled.

#### 11.0 FISCAL YEAR, AUDIT, & ANNUAL REPORT

11.1 The fiscal year of the Association shall be from January 1 to December 31.

11.2 The Board of Directors at each Annual General Meeting shall submit a complete report of its acts and of the affairs of the Association. It shall present a detailed statement, duly audited, of receipts and expenditures of the preceding year, and of the assets and liabilities of the Association. A copy of this report, a list of the officers elected and the representatives of the Canadian Livestock Records Corporation Board, also general information on the affairs of the Association, shall be sent to the Minister of Agriculture for Canada and to the General Manager, Canadian Livestock Records Corporation within thirty days after the Annual General Meeting.

#### 12.0 EXPENSES, INCOME & PROPERTY

12.1 The income and property of the Association from whatever source derived, shall be applied solely toward the promotion and furtherance of the objects of the Association and no part thereof shall be paid or transferred directly or indirectly by way of bonus or otherwise as profit or gain to members of the Association, past, present or future, or to any person claiming through any member, provided, however, that nothing herein contained shall prevent the bona fide payment or remuneration to any General Manager, Registrar, Editor, Officer, Clerk, Servant or other person for services actually rendered to the Association, whether such are members of the Association or not, and also including contribution to a pension fund for any such, and the expenses of Directors or their officers incurred in doing the business of the Association.

12.2 The Association shall, with other organizations comprising the Canadian Livestock Records Corporation, pay to the Board of Directors of the Canadian Livestock Records Corporation Board in proportionate amount of the expense of conducting the Canadian Livestock Records Corporation Office.

#### 13.0 AMENDMENTS, AMALGAMATIONS OR DISSOLUTION

13.1 A proposal to amend the Articles of Incorporation, or to amalgamate with another Association, or to dissolve this Association, shall be in writing and signed by ten (10) members in good standing and given to the Executive Committee at least sixty days in advance of a General Meeting. Voting will be conducted in the same manner as for amendments to the constitution.

- 13.2 (a) Proposed amendments to the By-laws shall be signed by two voting Members-in-Good Standing and be mailed to or faxed to, and/or in the possession of, the Secretary at least sixty days before an Annual General Meeting, and follow the procedure as established in the Secretary's Manual of the Animal Pedigree Act,
- (b) Proposed amendments to the By-laws shall be included in the final notice calling an Annual General Meeting and be presented for discussion at the Annual General Meeting.
- (c) Proposed amendments to the By-laws shall be mailed to all voting Members-in-Good-Standing with a ballot within thirty days after the Annual General Meeting.
- (d) Proposed amendments to the By-laws that receive at least two thirds approval in a mail ballot with at least twenty-five percent response received by the Secretary within ninety days after the Annual General Meeting shall be presented by the Association to the Minister of Agriculture for Canada.
- (e) Proposed amendments to the By-laws shall be valid when approved by the Minister of Agriculture for Canada..

#### 14.0 CORPORATE SEAL

- 14.1 The seal, a copy of whose imprint is on file with the Ministry of Agriculture, shall be the Corporate Seal of the Association.

#### 15.0 BOOKS OF RECORD

- 15.1 A register shall be kept at the office of the Canadian Livestock Records Corporation and shall be known as the Dexter Herd Book. It shall be published by the Canadian Livestock Records Corporation at such time and in such form as decided by the Board of Directors.
- 15.2 Private Breeding Records:
- (a) Every breeder shall keep a private record which shall contain full particulars of the breeding operations, including but not limited to, the information required on the Application for Registration form and the date of service if bred (or the dates of exposure if pasture bred).
- (b) When, as the result of an inspection of the manner in which private records are being kept and identification practised by the breeder, it is shown that the regulations in that regard as laid down herein are not being observed, the Board of Directors may immediately suspend or expel such breeder.

Further registrations and transfers may be refused and, if such inspection should indicate that the private records and identification system are in such a state of confusion as to raise a doubt as to the identity of any number or all of the animals in the herd, the Board of Directors may suspend or cancel registration of any or all cattle registered in the name of such breeder.

#### 16.0 REGISTRATION OF PEDIGREES

- 16.1 There shall be furnished by the Canadian Livestock Records Corporation for all living animals registered a Certificate of Registration on the form adopted by the Canadian Livestock Records Corporation. The Certificate shall be in such form as decided on by the Board of Directors of this Association.
- 16.2 Any person suspended or expelled from membership shall have the right to record pedigrees in the records of the Association as set out in the Animal Pedigree Act, Section 61, at the rate for non-members.
- 16.3 Suspended Registration: is a registration of pedigree or transfer that has been placed under suspension by the Board of Directors or by the Canadian Livestock Records Corporation on account

of some irregularity. Such a suspension is to remain in effect until it has been lifted by a resolution of the Pedigree Committee of this Association and with the approval of the Canadian Livestock Records Corporation if required.

## 17.0 IDENTIFICATION OF ANIMALS AND REGISTRATION OF PERSONAL TATTOOS AND BRANDS

- 17.1 Identification and Use:  
Dexter cattle born in Canada and whose primary registration is with the CDCA must use an approved permanent identifier.
- (a) the forms of identification acceptable to the CDCA are:
- [1] Health of Animals type metal clip tag. Tags are to be installed in the upper portion of the ear, close to the head. Should a tag become dislodged, it is to be replaced and the certificate corrected (see 17.1(c))
  - [2] Tattoo or Freeze Branding
    - (i) Member Herd Tattoo or brand letter combinations must be applied for and approved by the CLRC prior to their use.
    - (ii) Full tattoos or brands used for identification of animals must be unique to each animal and must contain, in the following order, the Herd Tattoo or brand; a numeric which identifies the animal within the herd; and the appropriate year letter to signify the year of birth.
    - (iii) Letters signifying the year of birth are supplied by the CLRC and follow the alphabet. An exception is the letters 'I', 'O', 'Q' and 'V', which will not be used. Year letters are: 2000-K, 2001-L, 2002-M, 2003-N, 2004-P, 2005-R, 2006-S, etc.  
For example: ABCD 12M.
    - (iv) The tattoo is to be placed between the ribs of either of the animal's ears. Branding is to be done with liquid nitrogen. The brand may be placed anywhere on the animal, but it is recommended to avoid areas where it might affect the carcass or hide value.
    - (v) Should a tattoo or brand become unreadable, it is to be renewed with the identical combination of letters and numbers as were first used and by which the animal is identified on its registration certificate and the re-tattoo be so noted on the registration certificate (see 17.1(c)).
- (b) Identification of foreign registered animals: Canadian-born animals, being registered with the CDCA as their secondary registration, or animals imported into Canada, shall be registered in Canada from their foreign certificates, using either the foreign identification, or government issued export tags.
- (c) In the case of a tag being replaced, or a tattoo or brand being renewed, the registration certificate of that animal must be returned to the CLRC with the pertinent change information, and the CLRC will issue a new certificate with a notation that the tag/tattoo/brand has been replaced/renewed.
- 17.2 Registration of Tattoos and Brands:  
New members, if using tattoos or brands, must select not less than 2 and not more than 4 letters as an exclusive Herd identifier combination for use on the animals born in their herds. The combination must be registered in their name with the CLRC and they must pay the prescribed fee (see current fee schedule) prior to it being used in the herd. The CLRC has the right to reject any tattoo application where the combination chosen duplicates an existing registered tattoo.
- 17.3 All calves must be uniquely identified prior to weaning and before applying for registration.
- 17.4 After the expiration of ten years, registered tattoo letters may be forfeited if they have not been used in recording animals by the registered owner during that period. Such letters may, at the discretion of the Canadian Livestock Records Corporation, be allotted to another breeder.
- 17.5 New tattoo or brand combinations will not be accepted by the CLRC if they copy existing combinations that are already on file, but not registered (in the case of foreign combinations on imported animals or those used by Canadian non-members). Exceptions are to be resolved by the Pedigree Committee.

## 18.0 REGISTRATION OF PREFIXES AND NAMING ANIMALS

- 18.1 A member shall register a prefix for his exclusive use in naming animals owned by him at birth. A prefix under this regulation shall not be used by any other person, partnership or corporate body in naming animals for registration except where the registered owner of the prefix gives written consent.
- 18.2 In registering a prefix, priority in use shall be considered. Any dispute between breeders as to priority right to a prefix shall be referred to the Executive Committee for decision.
- 18.3 A prefix may be transferred on application to the Canadian Livestock Records Corporation by the registered owner.
- 18.4 A registered prefix that has not been used in the naming of registered animals may be canceled after a period of ten years, unless the owner has been a continuous member.
- 18.5 A registered prefix may be used by a member's immediate family, including Junior Members if they wish, and the owner of a calf purchased in utero from the member, providing written consent of the owner is on file with the Canadian Livestock Records Corporation.

### Naming Animals

- 18.6 Names of animals should not be duplicated. The CLRC may change any name when necessary, preserving, however, as far as possible, some characteristic of the name given on the application. Members may apply to correct the change imposed on them. There shall be no extra fees charged.
- 18.7 A name shall not contain more than thirty letter spaces or characters and may include the number affix and year letter. Letters or numerals may be used as a prefix.
- 18.8 Animals registered in other countries shall be registered in Canada with the same name as shown on the foreign certificate of registration.
- 18.9 The CLRC may refuse any name which may be misleading as to the origin or relationship of an animal.
- 18.10 A combination of a name and a title of a member of the Royal Family or a leader of a national government of the day or any logo or part thereof in use by the Association shall not be used in naming animals.
- 18.11 Canadian Livestock Records Corporation may approve a change in the name of an animal providing there are no registered offspring. A new application for registration must be completed and signed by the owner at birth, then presented to the Canadian Livestock Records Corporation with the necessary fee. If a registered prefix was used in the original name, it must also be used in any suggested change.

## 19.0 RULES OF ELIGIBILITY

Imported, domestic and foreign animals will be registered under the rules set out by The Canadian Dexter Cattle Association as presented in this constitution.

- 19.1 Standards:
- [1] Colour:
    - (a) Base Coat Colour: All Dexters are to be registered by their true colour, black, dun, or red.
  - [1] Animals to be registered as black will be accepted without genetic proof.
  - [2] Animals to be registered as dun will be accepted without genetic proof. Dun animals shall be identified on their registration certificated with a 'D' suffix combined with the registration number.
  - [3] Animals to be registered as red must have their registration applications accompanied by a positive Red Factor test from BovaCan Labs, SRC, or Genetic Visions. WI, USA (ee, E+e, or E+E+), unless there is verification (as per the registration certificate) that both the sire and the dam are red or carry red, in which case the offspring to be registered need not be Red Factor tested, but

will be accepted as red without additional genetic proof being required. Red animals shall be identified on their registration certificates with a 'R' suffix combined with the registration number.  
[4] All Dexters shall have their true colours identified on their registration certificates.  
[5] Where genetic proof is available, this proof (written in genetic terms) shall be included on the registration certificate.

(b) White: All white markings present at the time of application must be stated for the animal to qualify for registration. There are three classes of white:

[1] Accepted without suffix: white on the vulva, udder, penis sheath, scrotum, groin area; underline white as far forward as the navel; and white hairs in the switch not to exceed 20% of the switch hairs (by visual inspection at the time of registration). Reds may have unlimited white/cream in the switch.

[2] (i) Accepted with suffix: white in areas other than noted in 19.1[1](b)[1] but not including the white noted in 19.1[1](b)[3]; small white spots in the armpit; early graying, white from injury or stress related causes.

(ii) All Dexters with white in these forms shall be identified on their registration certificates with a 'W' suffix combined with the registration number.

[3] Not accepted for registration: excluding areas noted in 19.1[1](b)[1] and [2], other white spotting and white in patterns similar to those found on Holstein, Simmental, etc. on face and sides.

(b) Animals exhibiting the brindle coat pattern are not acceptable for registration.

[2] Horned, naturally polled, and naturally scurred Dexters are eligible for registration in Canada, with polled and scurred Dexters identified on their registration certificate with the letter "P" or "S" respectively following the registration number.

19.2 (a) An animal born in Canada, identified by tattoo markings, whose sire and dam are registered in the Canadian Dexter Herd Book, provided the sire of the animal offered for entry was not less than nine months old at the time of service.

(b) An animal born in Canada, identified by tattoo markings, and registered in a country whose Association is recognized by the Canadian Dexter Cattle Association. The application for registration in Canada must be accompanied by a copy of the foreign registration certificate showing the applicants ownership and a five generation registered purebred pedigree.

(c) All bulls born in Canada on or after January 1, 2000, must be genotyped and documentation be on file to complete CDCA registration; existing herd sires should also be genotyped to complete registration of calves born after January 1, 2000.

(d) Where females are being pasture bred, 25 days must elapse between the time one bull is removed and another is turned in.

(e) Where there is any doubt as to the parentage of an animal, the Association may require parentage verification blood tests or DNA genotype tests at the owner's expense.

(f) All bulls born in Canada on or after January 1, 2011 must be PHA tested (pulmonary hypoplasia with anasarca) and the test results will be documented on the Registration Certificate. Bulls tested PHA positive can be registered but the results will be documented in LARGE BOLD RED LETTERS PHA POSITIVE, on the Registration Certificate and CLRC website file.

(g) All bulls born and/or registered before January 1, 2011 must be tested for PHA in order to be able to register their calves born on or after January 1, 2014. The testing laboratory must perform the PHA test specific to Dexters. The test results will be submitted to Canadian Livestock Records Corporation (CLRC) and the CLRC will post the results under the Dexter heading on the CLRC website and the results will be noted on the registration document when a transfer to a new owner occurs.

Should the sire born before January 1, 2011 not be available for PHA testing, nor have a sample on file at the testing laboratory that can be tested, then the offspring of such sires must be PHA tested

and can be registered if the test results are PHA negative (Free). If the PHA results are positive, the dam must be PHA tested as well before the offspring can be registered. All test results will be documented on the Registration Certificate and the CLRC website. Before using semen from a sire for which no PHA test has been or can be done, the cows must be PHA tested prior to being inseminated.

- 19.3 Foreign animals may be registered in Canada provided the animal is registered in the country it is domiciled. The application for registration must be accompanied by a copy of the foreign registration certificate showing the applicants ownership and a five generation purebred pedigree must be submitted with the application for registration. A blood type or DNA genotype certificate must also accompany the application for registration.
- 19.4 An animal imported from Great Britain, the Republic of Ireland, the United States, Australia or any other country recognized by The Canadian Dexter Association, may be registered provided it has been registered by the recognized Dexter Recording Association in the country of origin, and the registration issued by that Association shows the importer of the animal and the date of sale, and is accompanied by a copy of the foreign registration certificate showing the applicants ownership and a five generation registered purebred pedigree from the country of origin. A blood type or DNA genotype certificate must also accompany the application for registration. In the case of a bred female, the service certificate, and a registered five generation purebred pedigree of the sire of the fetus is required.
- 19.5 An animal imported in dam from countries indicated in paragraph 19.3, identified by tattoo markings, whose dam is registered in the Canadian Dexter Herd Book and whose sire is recorded in the Dexter Recording Association in the country of origin, provided it would have been eligible for registration under their regulations with respect to age of dam at the time of calving.
- 19.6 (a) A blood type of DNA genotype and a DNA test for chondrodysplasia (when available) must be on file with Canadian Livestock Records Corporation for any bull, domestic or foreign, regardless of when collected, whose semen is being used for Artificial Insemination in Canada..
- (b) A registered 5 generation purebred pedigree from the country of origin must be on file with the Canadian Dexter Cattle Association for any non-resident bulls used for breeding. The bull does not have to be registered in Canada for its offspring to be eligible for registration.
- 19.7 (a) A calf that is the result of an embryo transfer, whether the embryo is domestic or imported, shall be eligible for registration providing that the sire, dam and the calf all have a blood type or all have a DNA genotype on file with the Canadian Dexter Cattle Association. The embryo must be registered before the resulting calf can be registered.
- (b) In the case of an imported embryo, the sire and the donor dam must have a registered 5 generation purebred pedigree in the country of origin. Copies of these pedigrees must be submitted with the application for registration of the embryo.

## 20.0 APPLICATIONS FOR REGISTRATION

- 20.1 Applications for registration of animals born in Canada must be made to the Canadian Livestock Records Corporation on forms supplied by the Corporation. All blank spaces must be filled in, in ink or typewritten. Electronic applications shall be accepted if this method of registration is approved by the CDCA Board. The form must be signed by the owner of the dam at the time of birth of the calf and by the owner of the sire at the time the dam was served. All paperwork to complete the registration, as per Section 19, must accompany the application.
- 20.2 An application for registration of an animal imported from another country must be signed by the current owner, and all paperwork to complete the registration, as per Section 19, must accompany the application.

- 20.3 Registration of Canadian born animals will be made in the name of the owner of the dam on the date the calf was born. When a change of ownership takes place before registration, the applications for both registration and transfer must be presented to the Canadian Livestock Records Corporation with the registration and transfer fees.
- 20.4 Application for registration of a foreign registered animal must be accompanied by all paperwork to complete the registration, as per Section 19.
- 20.5 When an animal is a twin, it shall be so stated when applying for registration, and the sex given of the animal with which it is a twin. Should a twin be entered upon the record without such statement, no subsequent application for entry of an animal twin with the same date of birth shall be accepted.
- 20.6 A calf that is the result of artificial insemination must have its application for registration accompanied by a breeding slip from a licensed AI technician or veterinarian, or by an owner/breeder slip.
- 20.7 Calves identified after being weaned may be registered only with approval by the CDCA Pedigree Committee
- 20.8 The Canadian Livestock Records Corporation will have the authority to accept an application for registration from the purchaser, providing there is a written agreement on this between seller and buyer, and the information required to register the animal forms part of the agreement.

#### 21.0 TRANSFERS & DUPLICATE CERTIFICATES

- 21.1 (a) Applications for transfer of ownership must be made in ink or typewritten on forms supplied by the CLRC. Electronic transfers shall be accepted if approved by the CDCA Board. Both must give the date of sale and the date of delivery. The original registration certificate shall accompany the transfer application, or in the case of electronic transfer, must be mailed to the CLRC within 30 days.  
(b) When a female has been inseminated, hand bred, or exposed to one or more bulls, the completed service information must be reported on the application for transfer.
- 21.2 When an animal is sold as a purebred, it is the responsibility of the seller to confirm that the animal's identification matches the paperwork and is in accordance with the regulations and to provide the duly transferred Certificate of Registration showing the purchaser's ownership, unless there is a written agreement at the time of sale that the buyer will be responsible for the transfer.
- 21.3 (a) When a registered animal is sold for slaughter, the transfer shall not be recorded. A notation in ink shall be placed on the face of the registration certificate, specifying that the animal was sold without papers or for slaughter, and give the date. The certificate shall be returned to the CLRC.  
(b) Should the buyer of an animal sold without papers later wish to obtain the registration certificate for that animal, the last recorded owner must sign that he is willing to have the animal's registration renewed (refer to 21.5).  
(c) When an animal dies, the registration certificate should be handled in the same manner as is required in 21.3(a), specifying that the animal is dead.
- 21.4 When an animal is leased for breeding purposes, an application for lease supplied by the Canadian Livestock Records Corporation must be completed and signed by the lessor and forwarded to the Canadian Livestock Records Corporation. The terms of the agreement shall be fully disclosed on the application. The lessee will in all cases be considered to be the owner of the progeny of leased females.
- 21.5 When a registration certificate is lost, destroyed or unobtainable, a duplicate certificate may be issued by the Canadian Livestock Records Corporation upon receipt of a statutory declaration from the last recorded owner.

- 21.6 The Canadian Livestock Records Corporation will have the authority to accept an application for transfer from the purchaser, providing there is a written agreement on this between seller and buyer, and the information required to transfer the animal forms part of the agreement.
- 21.7 In the case of a sale of an embryo, the seller shall be responsible to provide the purchaser with the Embryo Registration Certificate on which the purchaser's ownership has been officially recorded. Applications for transfer of embryos are available from the Canadian Livestock Records Corporation or the Canadian Dexter Cattle Association.
- 21.8 Registration or transfer of ownership of an animal is made on the understanding that the particulars given on the application are correct. If it is subsequently discovered that the particulars given are incorrect or fraudulent, the registration may be suspended by the Canadian Livestock Records Corporation and canceled by this Association.
- 21.9 The certificates of animals recorded incorrectly may be canceled and re-recorded by the owner or by the Canadian Livestock Records Corporation at the expense of the original applicant for registration or transfer, but it is understood that neither this Association nor the Canadian Livestock Records Corporation shall be held responsible for any loss or damage that may be sustained through suspension, cancellation or correction of any registration or transfer.

#### 22.0 FEES

- 22.1 All fees should be paid to the General Manager, Canadian Livestock Records payable at par in Ottawa, Ontario, or by an approved credit card, and shall be deposited by him to the credit of the Association in a chartered bank selected by the Board of Directors of the Canadian Livestock Records Corporation.
- 22.2 Should any fees be received by a representative of this Association, they shall be immediately forwarded to the General Manager, Canadian Livestock Records Corporation for deposit.
- 22.3 The Board of Directors may from time to time, if authorized by a General Meeting, collect a breed improvement fee based on registration and/or transfers for the purpose of funding projects. Such fee will not exceed \$2.00.
- 22.4 SCHEDULE OF FEES: The fees to be charged for membership, registration, transfers etc. shall be set by the Board of Directors and voted on by the membership. A copy of the fee schedule will be circulated in each Newsletter.

#### 23.0 NON-MEMBERS

Any person not a member of this Association registering or transferring animals on the records of the Association shall be subject to the same rules and regulations as a member except as otherwise specifically provided for.

#### 24.0

Wherever the context permits in the Constitution, the singular shall include the plural, and the masculine shall include the feminine and the neuter.

#### 25.0 REPEAL

The Constitution of this association heretofore in effect is hereby repealed.

#### 26.0 LEGAL FRAMEWORK

The Canadian Dexter Cattle Association is incorporated under ANIMAL PEDIGREE ACT (35-36-37 ELIZABETH II Chapter 13). All breeders and owners of registered stock must comply with this Act. The following excerpts are of particular interest.

## SECTION 64.

No person shall

- a. knowingly sign or present, or cause or procure to be signed or presented, to the recording office of any association or of the Corporation any declaration or application in relation to the registration, identification or transfer of ownership of any animal, semen or embryo that contains any material false statement or representation;
- b. knowingly represent that a certificate of registration or certificate of identification applies to an animal other than the one in respect of which it was issued;
- c. knowingly represent that a semen certificate or embryo certificate applies to any semen or embryo other than the semen or embryo in respect of which it was issued;
- d. falsify or alter any certificate of registration, certificate of identification, semen certificate or embryo certificate;
- e. without an express statement that the animal's registration or identification is from a jurisdiction other than Canada, offer to sell, contract to sell or sell, as registered or identified, or as eligible to be registered or identified, within or outside the meaning of this Act, any animal that is not registered or identified, or eligible to be registered or identified;
- f. offer to sell, contract to sell or sell, as recorded, or as eligible to be recorded, in the books of an association, or of the Corporation, any semen or embryo that is not recorded or eligible to be recorded in those books;
- g. knowingly offer to sell, contract to sell or sell any animal in a manner that is likely to create an erroneous impression that the animal is registered or eligible to be registered;
- h. offer to sell, contract to sell or sell, as a purebred of a breed, any animal that is not registered or eligible to be registered as a purebred by the association authorized to register animals of that breed or by the Corporation;
- i. without an express statement that the animal's registration, identification or status as a purebred is from a jurisdiction other than Canada, offer to sell, contract to sell or sell, as registered or identified, or as a purebred, any animal for which there is no individual identification in accordance with the by-laws of the association that has registered or identified the animal; and
- j. without an express statement that the animal's registration, identification or status as a purebred is from a jurisdiction other than Canada and that the animal will not be registered or identified in Canada by the person, sell as registered or identified, or as eligible to be registered or identified, or as a purebred, any animal without providing to the buyer thereof within six months after the sale the animal's duly transferred certificate of registration or certificate of identification

## SECTION 65.

No person shall, without lawful authority, use the name of the Corporation or the name of any association or any name so clearly resembling the name of the Corporation or the name of an association in a manner that is likely to deceive the public.

## SECTION 66.

1. Any person who contravenes any provision of this Act or the regulations
  - a. is guilty of an offence punishable on summary conviction and is liable to a fine not exceeding twenty-five thousand dollars; or
  - b. is guilty of an indictable offence and is liable to a fine not exceeding fifty thousand dollars.

2. In determining the fine in relation to an offence under any of sections 63 to 65, the judge making the determination shall take into account the value, or purported value, of the animal, semen or embryo to which the offence relates.

#### SECTION 67.

The provisions of the Criminal Code prescribing a time limit for making a complaint or laying an information in respect of offences punishable on summary conviction do not apply to proceedings in respect to an offence under this Act.